

NATIONAL N DIPLOMA IN BUSINESS MANAGEMENT

SAQA ID:	67036	NQF Level:	NQF 6
Duration Full-Time:	18 months (Mon – Thurs)	Credits:	180 (theory) + 180 (in-service training)
Duration Part-Time:	3 years (5:30PM – 8:00PM) (2 Evenings PW)	Practical Component:	Yes
Duration Practical:	18 months in-service training		

IS THIS FOR ME?

Do you want job security and better employment opportunities?

The knowledge and skills you will learn with this course will help you build a career and get the recognition you deserve.

WHAT DO I NEED TO GET IN?

- National Senior Certificate (Matric) or a Senior Certificate or
- An applicable NCV 4 programme

WHAT CERTIFICATION DO I GET?

After you successfully complete each semester, you will achieve the following certification:

- National Certificate: N4 Business Management (SAQA ID: 66871) NQF 5
- National Certificate: N5 Business Management (SAQA ID: 66929) NQF 5
- National Certificate: N6 Business Management (SAQA ID: 66995) NQF 5

The National N Diploma: Business Management (SAQA ID: 67036) NQF Level 6 is awarded on completion of N4-N6 and 18 months/2000 hours relevant in-service training (documentary proof of applicable experience is required)

WHAT MODULES ARE COVERED?

National Certificate: N4 (6 months)	<ul style="list-style-type: none"> • Entrepreneurship & Business Management N4 • Introductory Accounting N4 • Management Communication N4 • Introductory Computer Practice N4
National Certificate: N5 (6 months)	<ul style="list-style-type: none"> • Entrepreneurship & Business Management N5 • Sales Management N5 • Public Relations N5 • Computer Practice N4
National Certificate: N6 (6 months)	<ul style="list-style-type: none"> • Entrepreneurship & Business Management N6 • Sales Management N6 • Labour Relations N5 • Personnel Management N4
National N Diploma: Business Management (SAQA ID: 67036)	<ul style="list-style-type: none"> • 18 months or 2000 hours relevant workplace-based learning • Documentary proof of applicable experience is required

HOW WILL I BE ASSESSED?

You will be assessed continuously throughout your studies and national examinations are written at the end of each semester that are set and administered by the DHET.

WHAT OPPORTUNITIES DOES IT OPEN FOR ME?

- Secure employment towards a career in Business Management
- Become a Business Manager
- Manage your own business

WHERE WILL THE CLASSES BE HELD?

The course will be run at our East London Campus at 231 Upper Oxford Street, Southernwood. Off-street parking is available in the evenings.



WHAT'S INCLUDED IN MY COURSE FEE?

- ELMI Registration fee
- Tuition material and textbooks
- Classroom lectures and personal mentorship
- Assignments and assessments
- Marking, moderation and verification
- ELMI Kit Bag
- Access to ELMI campus events

DISCLAIMER

The contents of this information sheet are subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice. This information sheet forms part of your enrolment contract.