

NATIONAL N DIPLOMA IN HUMAN RESOURCE MANAGEMENT

SAQA ID:	67039	NQF Level:	NQF 6
Duration Full-Time:	18 months (Mon – Thurs)	Credits:	180 (theory) + 180 (in-service training)
Duration Part-Time:	3 years (5:30PM – 8:00PM) (2 Evenings P/W)	Practical Component:	Yes
Duration Practical:	18 months in-service training		

IS THIS FOR ME?

Do you enjoy working with people? Do you have a passion for guiding and developing people? Through this focused learning programme you will be able to help companies and employee's work together to achieve their strategic goals and launch your career in Human Resource Management.

WHAT DO I NEED TO GET IN?

- National Senior Certificate (NSC) or Senior Certificate or
- An applicable NCV 4 programme

WHAT CERTIFICATION DO I GET?

After you have successfully completed each semester, you will achieve the following certification:

- National Certificate: N4 Human Resource Management (SAQA ID: 66873) NQF 5
- National Certificate: N5 Human Resource Management (SAQA ID: 66953) NQF 5
- National Certificate: N6 Human Resource Management (SAQA ID: 66997) NQF 5

National N Diploma: Human Resource Management (SAQA ID: 67039) NQF Level 6 on completion of N4-N6 and 18 months relevant workplace (documentary proof of applicable experience is required)

WHAT MODULES ARE COVERED?

National Certificate: N4 (6 months)	<ul style="list-style-type: none"> • Entrepreneurship & Business Management N4 • Personnel Management N4 • Management Communication N4 • Introductory Computer Practice N4
National Certificate: N5 (6 months)	<ul style="list-style-type: none"> • Labour Relations N5 • Personnel Training N5 • Personnel Management N5 • Economics N4
National Certificate: N6 (6 months)	<ul style="list-style-type: none"> • Labour Relations N6 • Personnel Training N6 • Personnel Management N6 • Computer Practice N4
National N Diploma: Human Resource Management (SAQA ID: 67039)	<ul style="list-style-type: none"> • 18 months or 2000 hours relevant workplace-based learning • Documentary proof of applicable experience is required

HOW WILL I BE ASSESSED?

You will be assessed continuously throughout your studies and national examinations are written at the end of each semester that are set and administered by the DHET.

WHAT OPPORTUNITIES DOES IT OPEN FOR ME?

- On completion of the N Diploma, you will be ready to enter the world of Human Resource Management and begin your climb up the corporate ladder.
- Human Resource Management services are required by every organization that employs people – the choices and job opportunities are limitless.

WHERE WILL THE CLASSES BE HELD?

The course will be run at our East London Campus at 231 Upper Oxford Street, Southernwood. Off-street parking is available in the evenings.



WHAT'S INCLUDED IN MY COURSE FEE?

- ELMI Registration fee
- Tuition material and textbooks
- Classroom lectures and personal mentorship
- Assignments and assessments
- Marking, moderation and verification
- ELMI Kit Bag
- Access to ELMI campus events

DISCLAIMER

The contents of this information sheet are subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice. This information sheet forms part of your enrolment contract.