

INTERNATIONAL COMPUTER DRIVING LICENCE (ICDL) BASE PLUS

Duration Part-Time Weekdays:	12 weeks	Class Times:	17:30 – 20:00 (2 x P/W)
Duration Part-Time Saturdays:	15 Weeks	Class Times:	8:30 – 12:30

IS THIS FOR ME?

ICDL is the world's leading computer skills certification. The ICDL Base Plus course covers key concepts of computing as well as provides you with all the essential computer literacy skills that will ensure that you are able to work successfully on various computer applications.

WHAT DO I NEED TO GET IN?

- Grade 9 or equivalent
- Appropriate exposure to computers (preferable to have completed the ELMI Computer Skills course)

WHAT CERTIFICATION DO I GET?

On successful completion of any of the ICDL exams, you will receive an International Computer Driving Licence (ICDL) Certificate from the ICDL Foundation. Remember, this certificate is recognised both locally and internationally.

WHAT'S IN THE PROGRAMME?

ICDL Base Plus	<ul style="list-style-type: none"> • Computer Essentials • Online Essentials • Word Processing • Spreadsheets • Presentation • Using Databases
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HOW WILL I BE ASSESSED?

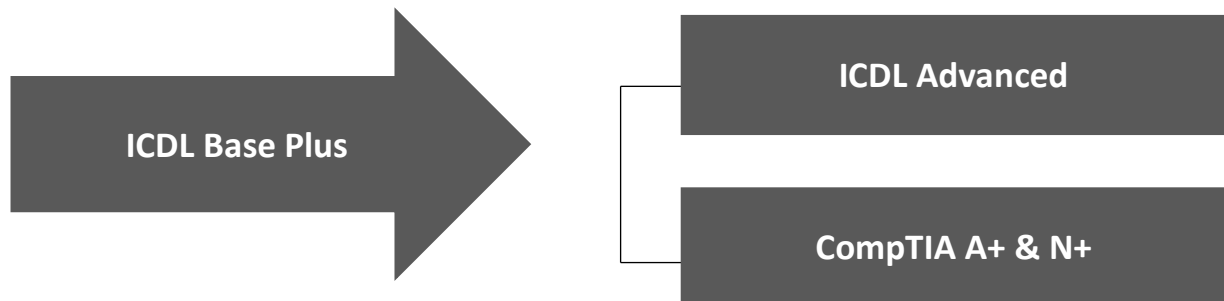
After you have completed the first module, Computer Essentials, you will complete a Pre-Assessment. This will prepare you for the ICDL exams. These can be written after completion of exam module or at the end of the course.

WHERE WILL THE CLASSES BE HELD?

The course will be run at our East London Campus at 231 Oxford Street, Southernwood. Off-street parking is available in the evenings.



WHAT ARE MY OPTIONS IF I WANT TO STUDY FURTHER AFTER THE COURSE?



WHAT'S INCLUDED IN MY COURSE FEE?

- ELMI Registration fee
- Tuition material and textbooks
- Classroom Lectures and personal mentorship
- ELMI Kit Bag
- Access and use of ELMI computer studios after 16:00

DISCLAIMER

The contents of this information sheet are subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice. This information sheet forms part of your enrolment contract.