

BUSINESS SOLUTIONS - ESSENTIAL BUSINESS SKILLS

HUMAN RESOURCES & MANAGEMENT SHORT LEARNING PROGRAMME: *BUILDING BETTER TEAMS*

ALIGNED TO SAQA UNIT STANDARD ID: 114597 - PRACTICE EFFECTIVE TEAM WORK IN A VENTURE

Duration:

1 DAY PROGRAMME

The primary benefit of teamwork is that it allows an organisation to achieve something that an individual working alone cannot. Learn how to create a team that is more efficient, able to complete tasks and activities in less time, provide more thoughtful ideas, be more effective, provide mutual support and have a greater sense of accomplishment. The total value created by teamwork depends on the overall effectiveness of the team effort. While we might consider simply achieving a goal a benefit of teamwork, by taking advantage of what teamwork has to offer, an organisation can gain a broader set of benefits.

Programme overview:

- Describe effective groups and identify group stages
- Demonstrate an understanding of the criteria for working as a member of a group
- Work autonomously and collaborate with other team members
- Participate in building relations between group members and stakeholders
- Make a positive contribution to team coherence, image and spirit
- Respect personal, ethical, religious and cultural differences to enhance interaction between team members
- Evaluate team performance in your own business

The following are included in the Course Fee:

Tuition, student support and research supervision, any assessments that may be completed	
Meals	
Certificate of attendance	
TOTAL	R 1250.00

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I, (student/payment sponsor), acknowledge that I understand the information stated in this document.

Date:

Signature:

This Information Sheet forms part of your enrolment contract

The content of this information sheet is subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice.

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Skills Development Provider
Accreditation no:
QCTO NATED/14/0062