



BUSINESS SOLUTIONS - ESSENTIAL BUSINESS SKILLS

HUMAN RESOURCES AND MANAGEMENT SHORT LEARNING PROGRAMME: *PROBLEM SOLVING AND DECISION-MAKING*

ALIGNED TO SAQA UNIT STANDARD ID: 242822 - EMPLOY A SYSTEMATIC APPROACH TO ACHIEVING OBJECTIVES

Duration:
2 DAY PROGRAMME

As an individual, facts and knowledge can only go so far. Solving tough problems requires the ability to define the true problem, analyse the possible causes, create options, select the most feasible option, and then implement it.

This two-day workshop should help individuals enhance their efforts to find sustainable solutions and learn new ways to approach problem-solving to reach win-win decisions.

Programme overview:

- Specify objectives
- Formulate a plan
- Coordinate people and other resources
- Implement the plan to meet objectives
- Evaluate results and make corrections and improvements

The following are included in the Course Fee:

Tuition, student support and research supervision, any assessments that may be completed	
Meals	
Certificate of attendance	
TOTAL	R 2500.00

.....
I, (student/payment sponsor), acknowledge that I understand the information stated in this document.

Date: Signature:

This Information Sheet forms part of your enrolment contract

The content of this information sheet is subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice.

ELMI 231 Oxford Street Southernwood East London 5201	Tel: 043 742 0235 Fax: 043 742 0237 Email: info@elmi.co.za Web: www.elmi.co.za	P.O. Box 18458 Quigney East London 5211	East London Management Institute (Pty) Ltd. Reg No: 2008/021076/07	QCTO Accreditation: Skills Development Provider Accreditation no: QCTO NATED/14/0062
---	---	---	--	---

