

BUSINESS SOLUTIONS - ESSENTIAL BUSINESS SKILLS

HUMAN RESOURCES AND MANAGEMENT SHORT LEARNING PROGRAMME: PROJECT MANAGEMENT TRAINING – UNDERSTANDING PROJECT MANAGEMENT

ALIGNED TO SAQA UNIT STANDARD ID: 123461 - DEMONSTRATE AN UNDERSTANDING OF AND PROVIDE ASSISTANCE FOR RISK ANALYSIS FUNCTIONS

**Duration:
2 DAY PROGRAMME**

What is project management, or more specifically, what is a project? It's a temporary endeavor undertaken to create a unique product, service or result. A project is temporary in that it has a defined beginning and end time, and therefore has defined scope and resources, and is unique in that it is not a routine operation, but a specific set of operations designed to accomplish a singular goal. A project team often includes people who don't usually work together – sometimes from different organisations and across multiple geographies. The development of software for an improved business process, the construction of a building or bridge, the relief effort after a natural disaster, the expansion of sales into a new geographic market are all projects and must be expertly managed to deliver the on-time, on-budget results, learning and integration that organisations need. This programme will guide you through the project management process.

Programme overview:

- Explain the types of risk that may occur within the project environment
- Gather and collate the data required for performing risk analysis on a project
- Determine the contribution to the risk analysis process for a project
- Determine the contribution to the maintenance of a historical risk databank

The following are included in the Course Fee:

Tuition, student support and research supervision, any assessments that may be completed	
Meals	
Certificate of attendance	
TOTAL	R 2500.00

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I, (student/payment sponsor), acknowledge that I understand the information stated in this document.

Date:

Signature:

This Information Sheet forms part of your enrolment contract

The content of this information sheet is subject to change without notice due to legislation, market requirements or any other reason. ELMI reserves the right to change the programme subject matter without notice.

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